

FLAM Mini-Grant for Teaching

What Grants Are Available? FLAM has \$1500 total budgeted annually for quality grants.

Who Is Eligible? FLAM members (K-16), who have been in the organization for at least the past two years, and who are / will be teaching in Missouri during the grant year are eligible to apply. Current board members are excluded.

What Is the Purpose of the Grant? Grant money is to have a positive and measurable impact on student achievement.

What May Be Funded Through the Grant? Grant money may be used for innovative classroom projects, for supplies, realia, special materials, travel, meals, lodging, conference registration, admissions, etc.

What Are My Responsibilities If I Am Funded? Grant awardees agree to present a session illustrating the project implementation at the FLAM fall conference following the grant year. Awardees must also write an article about the grant prior to the deadline for the FLAM April or August newsletter.

It Is Expected That Every Grant Proposal Be Neatly Typed or Completed on Word Processor.

How Will My Grant Application Be Evaluated? Applicants are to articulate their grant proposal using the following score guide criteria:

Grant Proposal Criteria:	Excellent Proposal 3 points	Good Proposal 2 points	Inadequate Proposal 1 point
Need for the Project:	Specific need identified	Some need identified	Need not clearly identified
Objectives of Project:	Clearly articulated outcomes defined	Some discussion of project outcomes	Grant reads as a purchase order
Benefit to Students:	Clear tie to increased student achievement with replication possibilities	Some tie to student achievement with replication possibilities	Beneficial to only one or two classes of students
Benefit to Teacher / FLAM Members:	Clear benefit extends beyond individual teacher to FLAM membership	Some tie with exponential benefit	Project beneficial only to immediate teacher participant
Measurable Evaluation Plan:	Clear, measurable evaluation for every objective identified	Evaluation is fairly clear but not every objective addressed	Evaluation not measurable or not consistently tied to identified objectives
Professionalism of Grant Proposal:	Proposal is neatly typed with no grammatical or spelling errors	Proposal is generally professional in appearance	Proposal lacks professional appearance

FLAM Mini-Grant for Teaching Application Form

1. General Information:

Name of FLAM member applicant: _____

Number of years of FL Teaching Experience: _____ Member of FLAM since: _____

Language (s) taught: _____ Level(s) taught: _____

Number of students directly impacted by grant proposal: _____

Prior FLAM grant recipient? _____ If yes, when? _____

Explain the potential impact of grant to FLAM membership.

I will be teaching at the same school for the next school year? Yes ___ No ___
(If "no", please explain:)

Contact Information:

Home Address: _____

City, State, Zip: _____

Home e-mail: _____

School Name: _____

School Address: _____

City, State, Zip: _____

School e-mail: _____

Preferred contact: home _____ school _____

Please sign this application after having read the statements of agreement below:

I have read the "Eligibility and Requirements" information and agree to submit an article for the FLAM newsletter and to make a presentation about the grant at the annual fall FLAM conference. I also affirm that I meet the stated eligibility requirements. Violation of the agreement will mean forfeiture of the grant and reimbursement of the used portions thereof.

Signature: _____

Date: _____

2. Proposal Information:

In no more than 1,000 words, please describe the project you have proposed. Be certain to include the activities you envision as well as the specific outcomes that will result for both you and your students. Be sure to address every criteria in the grant-scoring rubric.

3. Budget information: This is an estimate. You will be required to submit actual receipts for final payment.
- a. Requested grant amount: _____(FLAM has budgeted a TOTAL of \$1500 to fund quality grants.)
 - b. If partial project funding requested, describe how the remainder of the proposal will be funded.
 - c. Budget Detail: Describe all expenditures and attach documentation as appropriate (registration fee form, etc.)

\$ _____ Supplies	\$ _____ Travel
\$ _____ Instructional materials	\$ _____ Other
\$ _____ Registrations	\$ _____ Other

4. References: Please list below the names and addresses of three persons (principal, department chair, colleague) who can speak to your ability to successful complete the proposed grant project:

Name and Title: _____

Address: _____

E-mail address: _____

Name and Title: _____

Address: _____

E-mail address: _____

Name and Title: _____

Address: _____

E-mail address: _____

Grant applications must be postmarked by March 15 and sent to:

FLAM President-Elect Grants/Awards Chair
 Lisa Lilley
 1667 S. Woodbury
 Springfield, MO 65809
 417-881-8815 sralil@mchsi.com